



**Dan Bucks**  
Director

# Montana Department of Revenue



**Brian Schweitzer**  
Governor

**RECEIVED**

Date: October 5, 2007

**OCT 05 2007**

TO: County Commissioners  
County Treasurers  
County Clerk & Recorders  
County IT Departments  
Montana Association of Counties  
County Computer Vendors

Ravalli County Commissioners

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FROM: Randolph O.E. Wilke – PAD Administrator

The Department of Revenue, Property Assessment Division, has begun the process of launching the Orion System. The process began on October 3, 2007 and will conclude with the final counties being converted and going live on December 13, 2007. Listed below are the dates each group of counties will be converted:

10/1/07	Preparation of conversion site by Tyler
10/3/07 – 10/19/07	Group 1 Conversion (Counties 2, 3, 4, 10, 20, 35)
10/10/07 – 10/26/07	Group 2 Conversion (Counties 5, 6, 7, 29, 34, 36, 49)
10/15/07 – 10/31/07	Group 3 Conversion (Counties 13, 56, 1, 12, 27)
10/19/07 – 11/10/07	Group 4 Conversion (Counties 15, 25, 8, 22, 16, 32)
11/2/07 – 11/14/07	Group 5 Conversion (Counties 14, 51, 43, 19, 26, 37, 17, 23, 9)
11/12/07 – 11/30/07	Group 6 Conversion (Counties 30, 47, 54, 28, 38, 24, 11, 41, 40, 42)
11/23/07 – 12/13/07	Group 7 Conversion (Counties 18, 46, 31, 48, 50, 45, 44, 39, 21, 55, 52, 53, 33)

While this conversion is taking place, we will be running parallel systems with the anticipation that updates to the current system(s) will conclude in the middle of December.

Please find listed below important information concerning this conversion:

## **Daily/Monthly Downloads (MODS data – Name/Address Changes)**

Those counties currently receiving daily/monthly downloads will continue to receive these downloads from the Legacy Systems until the middle of December, 2007. We will be unable to provide daily downloads for the 2 weeks that the current systems are locked down for the conversion to take place. But will resume immediately when the

systems are unlocked. A daily file will continue to be created for Yellowstone County, but it will be empty while the users are locked out.

The daily/monthly downloads will not be available to the affected counties between the following dates (these dates are approximate and are dependent on the speed of the conversion process, these dates represent the timeframes we anticipate the PAD systems will be unavailable):

Yellowstone:	October 3 – October 19
Missoula:	October 3 – October 19
Cascade:	October 3 – October 19
Lewis & Clark:	October 10 – October 26
Gallatin:	October 10 – October 26
Flathead:	October 10 – October 26

### **Final Downloads for Tax Billing**

Final Downloads for Tax Billing will be generated off the Legacy system; we are currently in the process of providing these downloads.

### **Cadastral Web Site Update**

The final download to the GIS Cadastral website was provided to the State Library and ITSD on September 29, 2007. Monthly updates will resume upon completion of the final conversion.

### **Test Assessment Notice Download from Orion**

As we have indicated to County Treasurers we anticipate that we will provide a test assessment notice download later on this year. We had anticipated that this would be in November, due to the delay in the launch of the Orion System, this test assessment notice download will now occur in December. The specification document outlining the format of the extract was provided at the Treasurer's Convention in Missoula

Please accept my apologies for the delay in providing this information to you.